

**Sunridge at Booth Farms Community Association**  
**Board of Directors Meeting**  
**January 8, 2008 at 6:30 PM – Marilyn McIntyre’s House**

Board Members Present:

Marilyn McIntyre, Carolyn Miyasaki, & Charles Frese

Foster Management Representative: Kevin Lucas

**I. Call to order:**

- a. The meeting was called to order at 6:39 PM.
- b. Members were present, as listed above, which constitutes a quorum of board members.

**II. Open forum:**

- a. No homeowners were in attendance, therefore no open forum items were discussed

**III. Previous Minutes:**

- a. The Minutes of the previous Board Meetings held on 09/11/07 and 11/29/07 were approved as written.

**IV. Old Business:**

- a. The merger with Westview was discussed. If possible, a joint meeting with Westview will be scheduled on January 22<sup>nd</sup>, immediately following Westview’s normal Board Meeting. An agenda and sample documents to be discussed will be distributed prior to the meeting by Foster Mgmt.

**V. New Business:**

- a. The election of the Board Positions resulted in Charlie Frese being President, Carolyn Miyasaki being Secretary, and Marilyn McIntyre being Treasurer for the year 2008.
- b. A progress report of the collections for QTR 1, 2008 was given by Foster Mgmt. 68 accounts are currently unpaid, with 56 accounts 1 assessment outstanding, 7 accounts 2 assessments outstanding, 2 accounts currently liened, 1 account notified of pending attorney action, and 2 accounts currently being processed by the collections attorney.
- c. A discussion of the account 10377BOO resulted in the request that the attorney follow up with the owners on the payment arrangement and to step up enforcement of the covenants, and that monthly updates are given to the Board on the progress.
- d. The meeting schedule for 2008 was discussed, with the determination that Board meetings will be held on the 1<sup>st</sup> Tuesday of the month, and that meetings will be held monthly from March thru Sept, and then semi monthly for the remainder of the year.
- e. The City of Firestone is to be contacted to request the placement of a “No Motorized Vehicles” sign at the entrance of the park.
- f. A newsletter will be included in the QTR 2 Assessment Statement envelope, and will include information on Waste Management’s updated recycling, progress of the merger, and the Association’s Annual Disclosures.
- g. The Board determined that the 2007 tax return for the Association should be prepared by Foster Management.

**VI. Manager’s Report:**

- a. Nov Financials were presented for review and were approved by the Board.
- b. Delinquent accounts were discussed.
- c. Covenant Violations were discussed.
- d. DRC Applications received were reported and discussed.
- e. The actions of the Community Manager were ratified.

**VII. Meeting Dates:**

- a. The Next Meeting will be held Tuesday March 4<sup>th</sup> at 6:30PM at Charlie Frese’s home.

**VIII. Adjournment:** The meeting adjourned at 8:15 PM.

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SIGNED

DATE